

TUFTSCOPE COMMENTARY GUIDELINES



TuftScope is a student publication published biannually in conjunction with Tufts University, Medford MA.
Founded in 2001, *TuftScope* receives funding from the Tufts Community Union Senate.

I. Guidelines for Commentaries

1. **Commentaries:** Commentaries are defined as short pieces regarding a single issue or topic. Commentaries should be 1500 – 2000 words in length. Commentaries do not require an abstract. Commentaries must have a title *page* with the title of the commentary, the names of all authors, the affiliations of all authors (university or institution, year of study or position, major or degrees, supporting professors), and an email address email address at which the author or authors may be readily contacted.
2. **Citations:** All major academic reference styles are accepted for submitted commentaries. It is the author’s responsibility to ensure that references are accurate and up to date. The Editorial Board reviews and investigates the sources for all submissions. Papers must be referenced and cited using a numerical style of citation, with each reference bearing a numeral corresponding to first appearance within the paper and using the same numerical citation for each use of the reference thereafter. *Please use in-text citations and not the built in word processor citation system.* For example: “...we can say that according to X... (1) The theories of Y, however, prove. (2)” The Editorial Board reviews and investigates the sources for all submissions.
3. **Sample Commentary Topics:** The following are some of the commentaries that have previously been published:
 - a. *Diseases in Developing Countries: The Gaps to Accessing Essential Medicines*
 - b. *The Right to Refuse: Patient Autonomy in End of Life Care*
 - c. *First Impressions of Medical Research: An Anecdotal Journal*

II. Submitting the Commentary

1. **Deadlines:** TuftScope does not extend submission deadlines, except in rare circumstances. We request that authors contact *TuftScope* if circumstances prevent submission on time.
2. **Publication Consent:** All authors must submit the *Consent of Publication Form* for all submissions. The *Consent of Publication Form* may either be mailed to TuftScope or it may be scanned into the computer and sent electronically. The form may be sent after the submission is sent.

- 3. Submission Format:** Submissions must be sent as Microsoft Office files (.doc) or in another accessible format. Please label the attachment as “LastName_TuftScope_Submission.” For example, “Smith_TuftScope_Submission.” Do not send submissions in formats that cannot be edited (.PDF). When the submission is received a receipt will be generated containing information regarding the submission.
- 4. Submitting Documents:** Submissions should be sent to TuftScope@gmail.com or uploaded to the www.tuftscopejournal.org submissions system.
- 5. Editing:** If the submission is accepted for publication, the Editorial Staff may contact the author(s) of the submission regarding potential changes or issues in the submission that may need to be addressed prior to publication. The Editorial Board requests that authors respond in a timely manner to such inquiries to facilitate the publication process.

Please address all questions comments, and concerns to Tuftscope@gmail.com.